

POLICY UPDATE GUIDESHEET

July 2009

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Note: Descriptions below identify major changes in revised materials. Editorial changes have also been made.

| <u>DELETE</u> | <u>ADD</u> | <u>DESCRIPTION</u> |
|---------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BP/AR 0420.5 | | <u>School-Based Decision Making</u> <u>Delete</u> BP/AR. Policy and regulation were unnecessary and redundant with other policies and regulations that establish site decision-making groups. |
| AR 3110 | BP 3110 | <u>Transfer of Funds</u> <u>Delete</u> AR. <u>Add</u> BP. Material formerly in regulation now incorporated into new policy. New policy reflects NEW LAWS (SBX3 4 and ABX4 2) which grant districts flexibility to transfer funds for "Tier 3" categorical programs and requires, as a condition of receipt of the funds, that the Board first hold a public hearing in order to hear testimony from the public, approve or disapprove the proposed use of the funding, and make explicit the purposes for which the funds will be used. Policy also contains language directing the Board to discuss the district's goals for student learning during the hearing and requiring the Superintendent to regularly report to the Board about the district's exercise of flexibility. Material formerly in regulation re: temporary transfers and loans and permanent transfers between funds shortened to reference law and incorporated into policy. |
| AR 3440 | AR 3440 | <u>Inventories</u> <u>Replace</u> AR. Updated regulation clarifies state Categorical Program Monitoring criteria re: circumstances under which equipment purchased with state or federal categorical funds must be inventoried. Regulation also revised to more directly reflect law re: contents of the inventory, to add language on labeling and tracking of equipment, and to expand section on "Physical Inventory" to address procedures for physical inventory and investigation in the event a discrepancy is found. |
| | BP 3510 | <u>Green School Operations</u> <u>Add</u> BP. New optional policy expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to healthy school environments. Policy includes sample strategies (e.g., environmentally preferable purchasing, green cleaning, sustainable building practices) and links to other related policies and regulations. |
| BP/AR 3515.4 | BP/AR 3515.4 | <u>Recovery for Property Loss or Damage</u> <u>Replace</u> BP/AR. Policy contains updated note to reflect adjusted parent/guardian liability limits for misconduct of a minor child and for rewards paid by the district, as well as new Board goal language and revised options re: authority for the Superintendent to offer a reward. Revised regulation requires the Superintendent to conduct an investigation into of acts of vandalism or graffiti and to consult with the district's insurance administrator in the recovery of damages. |

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| BP 4119.21 4219.21 4319.21 | BP 4119.21 4219.21 4319.21 | <u>Professional Standards</u> <u>Replace</u> BP. Revised policy contains new section entitled "Staff Conduct with Students" which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student. |
| BP/AR 4154 4254 4354 | BP/AR 4154 4254 4354 | <u>Health and Welfare Benefits</u> <u>Replace</u> BP/AR. Policy and regulation updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect NEW FEDERAL LAW (American Recovery and Reinvestment Act) re: temporary subsidized premium for COBRA and Cal-COBRA for "assistance eligible individuals." Policy also clarifies the requirements for confidentiality of health records and expands the material on retired employees to include other individuals eligible under COBRA or Cal-COBRA. Regulation also revises section on "COBRA/Cal-COBRA Continuation Coverage" to more directly reflect law re: program eligibility based on reduction in hours of employment. |
| BP 5021 | BP 5021 | <u>Noncustodial Parents</u> <u>Replace</u> BP. Revised policy contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. |
| BP/AR 5121 | BP/AR 5121 | <u>Grades/Evaluation of Student Achievement</u> <u>Replace</u> BP/AR. Updated policy includes new optional language re: "progress reports" for grades K-3 and reflects NEW U.S. DEPARTMENT OF EDUCATION CORRESPONDENCE re: report cards and transcripts for students with disabilities. Policy also includes new language re: Superintendent's authority to determine the methodology to be used in calculating grade point average. MANDATED regulation updated to add paragraph on high school transcripts; revise section on "Grades for Achievement" to add grading systems for grades K-3 and for extra grade weighting for specified classes; expand section on "Grades for Physical Education" to address grades for interscholastic athletic participation; and add new sections on "Grades for College Courses" and "Grade Point Average." |
| BP 5131.5 | BP 5131.5 | <u>Vandalism and Graffiti</u> <u>Replace</u> BP. Retitled policy contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district's nondiscrimination policies, as appropriate, and to cover up graffiti as soon as possible. |

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| BP/AR 5131.62 | BP/AR 5131.62 | <u>Tobacco</u> <u>Replace</u> BP/AR. Policy and regulation revised to reflect change in state's Tobacco-Use Prevention Education program to a competitive grant program for grades 6-12, effective July 1, 2009. Policy also (1) adds exception to student discipline for the possession or use of prescription tobacco products; (2) aligns tobacco-use prevention instruction with state standards; (3) clarifies that districts may make cessation/intervention services available by providing referrals; (4) expands section on "Program Planning" to add establishment of advisory council; and (5) adds new section on "Program Evaluation." Regulation revises material on cessation services to reflect CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE re: priority for services. Regulation also clarifies the district's responsibility to identify high-risk student populations for purposes of targeting additional services and adds material, formerly in policy, re: services for pregnant and parenting students. |
| BP/AR 5141.52 | BP/AR 5141.52 | <u>Suicide Prevention</u> <u>Replace</u> BP/AR. Optional policy expanded to add language on collaboration in planning, implementation, and evaluation of suicide prevention and intervention strategies; the role of positive school climate in suicide prevention; alignment of related instruction with state standards; and additional topics for parent information and staff development. Updated, optional regulation expands the section entitled "Instruction" to include the identification of additional resources to help troubled students. "Intervention" section expanded to include steps to be taken in the event of a suicide threat or attempt, including new language re: district actions in the aftermath of a suicide or attempted suicide. |
| | BP/AR 5142.2 | <u>Safe Routes to School Program</u> <u>Add</u> BP/AR. New optional policy and regulation include strategies for making it safer and easier for students to walk or bicycle to and from school in order to promote the benefits of active transport. Policy and regulation reflect goals and purposes of state and federal grant programs for Safe Routes to School. |
| BP 5145.9 | BP 5145.9 | <u>Hate-Motivated Behavior</u> <u>Replace</u> BP. Policy updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth. Policy also contains new section on "Grievance Procedures" and directs the Coordinator for Nondiscrimination/Principal to immediately investigate any complaint of hate-motivated behavior in accordance with the school-level grievance procedure specified in AR 5145.7 - Sexual Harassment. |

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| BP 6011 | BP 6011 | <u>Academic Standards</u> <u>Replace</u> BP. Policy updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary. |
| BP/AR 6116 | AR 6116 | <u>Classroom Interruptions</u> <u>Delete</u> BP. <u>Replace</u> AR. Delete unnecessary policy. Regulation expanded to include additional strategies for reducing classroom interruptions, such as limiting the use of the intercom or public address system to announcements that apply to all students, scheduling deliveries to classrooms before or after school, addressing late arrival or early pick-up of students, limiting staff conduct of personal business during instructional time, and providing professional development on classroom management. |
| | BP 6120 | <u>Response to Instruction and Intervention</u> <u>Add</u> BP. New optional policy reflects goal of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students. Policy reflects program strategies, based on NEW CDE CORRESPONDENCE , including creating a team to design the district's research-based, standards-based program and providing for the universal screening and monitoring of student progress. |
| BP 6141.6 | | <u>Multicultural Education</u> <u>Delete</u> BP. Policy deleted and key concepts incorporated into BP 6142.94 - History-Social Science Instruction. |
| | BP 6142.94 | <u>History-Social Science Instruction</u> <u>Add</u> BP. New policy reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation. |
| BP/AR 6175 | BP/AR 6175 | <u>Migrant Education Program</u> <u>Replace</u> BP/AR. Policy and regulation updated to clarify the relationship between the district and regional migrant service center in verifying student eligibility and providing supplemental services to migrant students. Policy also expanded to include purposes of the program, coordination with other district programs and services, and program evaluation. Regulation adds information about NEW FEDERAL REGULATIONS addressing student eligibility, adds material formerly in policy re: transfer of student records, and adds material on Migrant Education Even Start family literacy services. |

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BP/AR 6181

ADD

BP/AR 6181

DESCRIPTION

Alternative Schools/Programs of Choice

Replace BP/AR. Policy and regulation retitled, and language updated throughout, to reflect CDE terminology distinguishing "alternative schools and programs of choice" (e.g., magnet school, school-within-a-school) from other types of alternative schools for at-risk youth. Policy also expanded to clarify the differences between these types of schools/programs and traditional schools/programs, to add language on waiver requests, and to add language on program evaluation formerly addressed in regulation. Regulation includes material formerly in policy re: establishment of an advisory committee to evaluate proposals for new schools/programs and nondiscrimination in student enrollment.